

The Yawarra Primary School Community believe in a friendly, co-operative and positive approach to work and play in a safe learning environment. This is the basis of our discipline and welfare policy. With this in mind students at Yawarra are encouraged to:

- Be kind to others
- Play safely and with care
- Look after our school
- Take care travelling to and from school
- Co-operate in class
- Be given the right to learn

Teachers and students negotiate classroom rules at the start of each year. If students choose to ignore rules a series of local and systematic consequences come into place. Students who persistently or deliberately misbehave in the yard will be withdrawn for part of lunchtime, placed on community service, be required to attend social skills sessions or in extreme or repeated cases will have an after school detention or face suspension as a last resort.

Every member of the school community has the right to:

- Be respected as an individual
- Express themselves with respect for others
- Feel safe at all times
- Be listened to and heard
- Be respected and treated with consideration
- Have equal access to the school's facilities

**In terms 1 and 4 I will wear my school hat during recess,
lunch, sport and outside activities:**

- If I break this rule a teacher will discuss this with me, and I will spend my breaks sitting in a designated shaded area
- Repeated offences will be reported to the Principal/Assistant Principal and parents will be contacted.

It is my responsibility to obey school rules and protect my skin from the sun and be sunsmart

I will not interfere with any other person's property or their right to learn.

- If I break this rule a teacher will discuss the matter with me
- 'Time out' may be necessary.
- I may be required to pay for any damage I cause to others belongings
- Serious or repeated offences will be reported to the Principal /Assistant Principal and my parents may be contacted

It is my responsibility to respect all members of the school community and care for my own belongings and those of others

I will be on time for school lessons, assemblies, excursions and all other school activities.

- If I break this rule a teacher will discuss it with me
- I may miss out on school activities or have to make up time lost

- My parents will be contacted if repeated offences occur and I may be asked to give up some of my recess time.

It is my responsibility to be punctual

I will not leave the school grounds or the classroom without permission, and I will only leave the school when accompanied by an authorised adult.

- If I break this rule a teacher will discuss it with me

- I may have to spend time inside or cleaning the yard
- I may be sent inside to answer to the Principal or Assistant Principal and my parents may be contacted
- I may have to complete a student behaviour form

It is my responsibility to obey the school rules and understand the importance of being safe

I will enter or exit using the appropriate door. I may only use the front door when accompanied by an adult or doing a message

- If I break this rule a teacher will discuss this with me
- I may lose some recess time.
- Repeated offences may require me to do community service, see the Principal or Assistant Principal and parents will be contacted.

I have a responsibility to obey school rules and ensure everyone's safety

I will not bully other people. This includes harassing, teasing fighting, spitting, swearing, insulting, cyber bullying or hurting others

- **If I break this rule a teacher will discuss this with me**
- **I will be required to complete a student behaviour report**

- I may have to meet with the person/persons bullied to discuss the problem and try to work it out
- I may be required to do community service or be removed from the playground
- Serious & repeated offences will be dealt with by the Principal and parents will be contacted.
- A note of apology will be written.

It is my responsibility to respect all members of the school community and consider everyone's safety and happiness

I will be suitably dressed in school uniform every day when at school or on an excursion, unless otherwise stated

- If I break this rule a teacher will discuss it with me
- I must provide a note from my parent stating the reason for being out of uniform. I should carry this while I am out of uniform
- If repeated offences occur they will be dealt with by the Principal and I may be excluded from special events or have school privileges withdrawn

It is my responsibility to take pride in my school and abide by the school dress code

I will respect the privacy of other people in the toilets. I will not hide, play or run in the toilet areas

- If I break this rule a teacher will speak to me and I will be asked to play in another area
- I may be required to do community service or be removed from the playground
- Parents will be contacted if the behaviour continues.

It is my responsibility to consider the privacy, health and safety of others

I can play sports and games in allocated areas. Footballs and Soccer balls are to be used only on the oval.

If I break this rule a teacher will speak with me

- Equipment may be confiscated
- If I continue to break this rule I may be removed from the play ground or be required to do community service

- **Grounds allocation for sport will be seasonal and decided by the sports coordinators.**
- **Payment will be required for deliberate damage to sporting equipment.**

**It is my responsibility to make the school a safe and happy
place for all to enjoy**

**I will not bring bicycles, skateboards, roller blades, scooters,
dangerous sports equipment, expensive or inappropriate toys,
electronic equipment or chewing gum into the school grounds
during school time**

- If I break this rule the item/s will be confiscated and returned later, if appropriate
- Parents will be contacted.
- A teacher will discuss the matter with me
- The Principal/Assistant Principal may need to deal with it

**It is my responsibility to consider everyone's safety
I will not throw sticks, stones or other dangerous objects**

- If I break this rule I may be required to do community service or be removed from the playground
- The Principal/Assistant Principal may need to deal with the matter if repeated offences occur and parents will be contacted

I have a responsibility to make the school a safe and happy place for everyone to enjoy

**If I am injured or have a concern during recess or lunch,
I should report to the teacher on duty**

- If I break this rule a teacher will discuss it with me
- I am not permitted to go into sick bay without permission and I should first collect a yellow first aid card from the duty teacher

It is my responsibility to ensure my safety and that of others, also to speak truthfully and accurately to help make the school a safe place

I will not be in a classroom or school buildings without a teacher

- If I break this rule a teacher will discuss it with me
- I will be removed from the area immediately
- I may be required to do some community service.

- Repeated offences may incur will be dealt with by the Principal and I may be excluded from special events or have school privileges withdrawn

It is my responsibility to obey the school rules. It is not safe or acceptable to be in a classroom unsupervised

I will not climb trees, play on banks or in gardens or on non designated play equipment

- If I break this rule I may be required to do community service or be removed from the playground
- A teacher will discuss the matter with me

It is my responsibility to use the school grounds and play equipment safely and properly

I will always walk in the corridors and breezeways and keep noise to a minimum

- If I break this rule the matter will be discussed with me
- I will be asked to go back and walk quietly
- Repeated offences will be reported to the Principal

It is my responsibility to respect others rights to learn and not to cause a disturbance. Running can cause injuries.

I will do my part to keep the school grounds neat and tidy.

I will use rubbish bins, sweep our class areas, keep our classrooms clean and not drop litter in the school grounds

- **If I break this rule a teacher will discuss it with me, if I continue to break the rule the Principal will deal with me**
- **I may be required to clean the school yard**
- **I may be banned from using the canteen**
- **I will eat my lunch inside so that litter is not a problem**

It is my responsibility to take pride in my school and the environment

Jewellery will be removed during contact sport

eg football, netball, basketball etc

The wearing of make up is not permitted.

- **If I break this rule a teacher will ask me to remove my jewellery / make up.**
- **If I do not remove the jewellery/make up I will not be able to participate in the sports activity**

It is my responsibility to respect and ensure the safety of myself, my team and others during contact sports

I will show respect for visitors to the school and classroom by greeting them in a positive or appropriate manner. I will also listen to them carefully

- **My teacher will teach me the correct procedures**

- If I break this rule I may be removed from the classroom

It is my responsibility to show respect to others

Consequences for unacceptable behaviour may include:

- Discussing the matter with a teacher
- Apologising
- Cleaning up, replacing, paying for or fixing damaged equipment or property
- Doing community service or extra duties
- Losing privileges
- Removal from classroom, play ground or timeout

- Being detained for up to one half of recess, lunch
- Completing student behaviour report and note sent home advising of unacceptable behaviour
- Detention between 3.30 and 4pm on any school day with 24hours notice being provided to parents
- Being sent to Principal who may follow up with student or parents
- Suspension from school for repeated or serious offences

**I have read, understand and will obey the rules outlined
in this booklet**

• Student

Signature

**I have read with my child the contents of this booklet
and accept “Yawarra’s Student Code of Conduct”**

• Parent

Signature
